



A Safer Workplace Through  
Education<sup>SM</sup>

## COMPLIANCE

### Substance Abuse Awareness in the Workplace

**Course Length:** 1.0 Hours

#### Course Description

Our *Substance Abuse Awareness in the Workplace* course was designed to assist employers in identifying employee substance abuse.

Workplace substance abuse affects all businesses, regardless of size or industry. Of the 12.3 million American adults who are current illicit drug users, 9.4 million (77 percent) are employed. Our Substance Abuse Workplace Training module covers Alcohol abuse, use of illicit drugs, misuse of prescription drugs, and how to identify the signs and symptoms of an employee working while impaired. The course also includes a training video to promote awareness in the workplace.

Our course aids supervisors and managers in identifying the symptoms and behavioral impact of substance abuse, the physical changes caused by substance abuse, and preventative measures including drug screening and background checks. We also cover the significance of proper documentation and the legal limitations on how an employer can investigate and establish consequences for employee substance use.

#### Course Learning Objectives

- Define Substance Abuse and related terminology
- Discuss the impact of drugs on the workplace
- List the most common forms of Substance Abuse
- Recognize symptoms and behaviors
- Evaluate Intervention steps
- Outline Policies and Prevention Strategies
- Identify resources to aid employees
- Review Best Practices

*Meets all statutory requirements as outlined by:*

***-Drug-Free Workplace Act of 1988 (41 U.S.C. 81)***

## Course Topics

Absenteeism  
Alcohol Abuse  
Behavioral Changes  
Codeine  
Confidentiality  
Depressant  
Drug Abuse  
Drug-Free Workplace Act of 1988  
Employer Duties  
Hallucinogen  
Heroin  
Inhalant  
Intervention  
Marijuana

Morale  
Morphine  
Narcotic  
Opiates  
Prescription Drug  
Prevention  
Productivity  
Progression of Substance Abuse  
Progressive Discipline  
Psychoactive  
Stimulant  
Substance Abuse  
Tetrahydrocannabinol (THC)